

Solicitation Cover Letter:

The Sample Management Office (operated by CSC Systems and Solutions LLC) has been tasked to forward the attached Request for Quote (RFQ) for modified analysis under your current Contract for SOW ISM02.2 This RFQ is being sent to you in accordance with *Section H.3 "Modified Analysis"* of your laboratory's agreement with EPA.

The Contractor Laboratory is requested to review the modification(s) associated to each Solicitation, determine whether or not it shall accept the requested modified analyses, and complete the associated bid response form. **Please review the required modification, enter your Laboratory name and agreement number on the Contractor Laboratory Acknowledgment Document, and return the signed document to CSC via email no later than 10:00 AM (ET) on August 13, 2015.** The Laboratory shall provide comments in response to the required changes in the designated area, in order to ensure that the modified analysis can be completed according to the attached specifications. The number of samples requested in each Solicitation is not guaranteed.

The Contractor Laboratory will perform the modified analyses in accordance with the Laboratory's agreement with EPA under the appropriate Statement of Work (SOW), based on the specifications listed in the modified analysis document. Unless specifically modified in the modified analysis document, all analyses, Quality Control (QC), and reporting requirements specified in the SOW remain unchanged and in full force and effect.

Hardcopy and electronic data reporting are required as specified per the SOW listed in your current agreement with EPA. All hardcopy and electronic data shall be adjusted to incorporate modified specifications. This includes attaching a copy of the requirements for modified analysis to the SDG Narrative. The Laboratory shall include the MA Number under the "MA No." header appearing on each hardcopy data form as well as the data element "ClientMethodModificationID" under the "SamplePlusMethod" node of the EDD. If specific problems occur incorporating the modified analysis into the hardcopy and/or electronic deliverable, please contact the DASS Manager within the Sample Management Office (SMO) at DASSsupport@csc.com for resolution.

Please note that accepting a modified analysis request is voluntary, and the Laboratory is not required to accept the modified analysis. There will be no adverse effect to the Laboratory for not accepting the modified analysis request. However, once the Laboratory accepts the request for modified analysis, it shall perform the analysis in accordance with the modification and as specified in the SOW.

Thank you for your time and consideration in accepting this modified analysis request. If you have any questions during the solicitation process, please contact Caroline Kramer at ckramer5@csc.com.